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PART IV-A

Rule and Orders (Other than those published in Parts I, I-A, and I-L) made by the Government of Gujarat under the Central Acts

Food, Civil Supplies and Consumer Affairs Department Notification

Sachivalaya, Gandhinagar, 31st March, 2011.

Legal Metrology Act, 2009.

No. GTH-2011-30-KMV-102010-422744-D:- WHEREAS, certain draft rules were published as required by sub-section (4) of section 53 of Legal Metrology Act, 2009 (1 of 2010), at pages 2-1 to 2-72 in the Gujarat Government Gazette, Extraordinary, Part IV-A, dated the 6th January, 2011, under the Government Notification, Food, Civil Supplies and Consumer Affairs Department, No: GTH- 2011-2-KMV-102010-422744-D, dated 6th January, 2011, inviting objection or suggestion from all persons likely to be affected thereby within a period of thirty days from the date of publication of the said notification in the *official Gazette*.

AND WHEREAS, the objections or suggestions received by the Government on the said draft rules, have been considered by the Government;

NOW, THEREFORE, in exercise of the powers conferred by sub-section (1) of section 53 of the Legal Metrology Act, 2009 (1 of 2010), the Government of Gujarat hereby makes the following rules, namely :-

1. **Short title, extent and commencement-** (1) These rules may be called the Gujarat Legal Metrology (Enforcement) Rules, 2011.
(2) They extend to the whole of the State of Gujarat.
(3) They shall come into force on the 1st April, 2011.
2. **Definitions** – In these rules, unless the context otherwise requires,
(a) "Act" means the Legal Metrology Act, 2009;
(b) "Reference Standards Laboratory" means a laboratory set up by the Central Government under the Act, where Reference Standards, Secondary Standards and Working Standards are maintained;
(c) "Schedule" means a Schedule appended to these rules;
(d) words and expressions used in these rules and not defined but defined in the Act shall have the meanings respectively assigned to them in the Act.

3. **Reference Standards** – The Reference Standards shall be kept at such place, in such manner and in such custody as prescribed under the Legal Metrology (National Standards) Rules, 2011.
4. **Secondary Standards** – (1) Every Secondary Standards shall be verified at any of the Reference Standards Laboratories, in such manner and at such periodical intervals as may be prescribed under the rules to be made in this behalf and shall, if found on such verification to conform to the Standards established by or under the Act, be stamped by Reference Standard Laboratory or a certificate of verification will be issued by that laboratory.
(2) The Secondary Standards shall be kept at such place, and in such custody as the controller may direct.
5. **Working Standards** – (1) Every Working Standard shall be verified either at any of the Reference Standards laboratories or at any of the Secondary Standards Laboratories maintained by the State Government, in such manner and at such periodical intervals as may be prescribed under the rules to be made in this behalf and shall, if found on such verification to conform to the Standards established by or under the Act, be stamped or certificate of verification will be issued by that laboratory as the case may be.
(2) The Working Standards shall be kept in the custody of legal metrology officer.
6. **Secondary Standard balances** – (1) A set of Secondary Standard balances shall be maintained at every place where Secondary Standard Weights are kept.
(2) The number, types and specifications of such balances shall be such as may be prescribed under the Legal Metrology (General) Rules, 2011.
(3) Every Secondary Standard balance shall be verified at least once within a period of twelve months and shall be adjusted, if necessary, to make it correct within the limits of sensitivity and other metrological qualities prescribed under the Act, by the Reference Standards Laboratory or by the Controller or such other officer as may be authorized by the Controller in this behalf.
7. **Working Standard Balances:** (1) A set of Working Standard balances shall be maintained at every place where Working Standard Weights are kept.
(2) The number, types and specifications of such balances shall be such as may be prescribed under the Legal Metrology (General) Rules, 2011.
(3) Every Working Standard balance shall be verified at least once within a period of twelve months and shall be adjusted, if necessary, to make it correct within the limits of sensitivity and other metrological qualities prescribed under the Legal Metrology (General) Rules, 2011, by the Reference Standard Laboratory or at any of the place where Secondary Standards are maintained by the State Government.
8. **Physical characteristics, configuration, constructional details of Weights and Measures**– Every Weight or measure used or intended to be used in any transaction or for protection shall conform as regards physical characteristic, configuration, constructional details, materials, performance, tolerances and such other details, to the specifications prescribed under the Act or the Legal Metrology (General) Rules, 2011.
9. **Use of Bullion Weights, Carat Weights, etc.** – (1) No Weight other than a Bullion Weight shall be used in any transaction in bullion including precious metals, pearls, ornaments or other articles made of gold or silver.
(2) No weight other than a carat weight shall be used in any transaction in precious stones.
(3) Only beam scale of class A or class B category or a non automatic weighing instrument of high accuracy class (class II) or special accuracy class (class I) shall be used in any transaction referred to in sub-rules (1) and (2).
10. **Use of weights only or measures only or number only in certain cases.** – Except in the cases of commodities specified in **Schedule I**, the declaration of quantity in every transaction, dealing or contract, or for protection shall be terms of the unit of -

- (a) weight, if the commodity is solid, semi-solid, viscous or a mixture of solid and liquid ;
- (b) length, if the commodity is sold by linear measure;
- (c) area, if the commodity is sold by area measure;
- (d) volume, if the commodity is liquid or is sold by cubic measure; or
- (e) number, if the commodity is sold by number.

11. **Licencing of manufacturer, repairer and dealer of Weights and Measures –**

(1) Every manufacturer of, or repairer of, or dealer in, weight or measure shall make an application for the issue of a licence to the Controller legal metrology or such other officer as may be authorized by him in this behalf, in the appropriate form as prescribed in Schedule II A:

Provided that no licence to repair shall be required by a manufacturer for repair weight or measure manufactured by him and used in a State other than the State of manufacture of the same, but the manufacturer has to inform in advance the concerned legal metrology officer about the repairing.

(2) Every manufacturer of, or repairer of, or dealer in weight or measure shall make an application for the renewal of a licence within thirty days before the expiry of validity of the licence to the Controller of legal metrology or such other officer as may be authorized by him in this behalf, in the appropriate form as prescribed in Schedule II B.

(3) Every licence issued to a manufacturer, repairer or dealer shall be in the appropriate form as prescribed in Schedule III.

(4) Every licence issued to a manufacturer, repairer, or dealer shall be valid for a minimum period of one calendar year and may be renewed for a period of five years, by the Controller or such other officer as may be authorized by him in this behalf on payment of per year fee as specified in Schedule IV.

(5) The fee payable for the alteration of a licence or for the issue of a duplicate licence shall be one half of the licence fee as specified in Schedule IV and an application shall be made in the form as prescribed in Schedule XII.

Provided that an additional fee at full the rates specified in Schedule IV shall be payable by the applicant if he is permitted by the Controller to make an application for the renewal of a licence within a period of three months from the date of expiry of the licence.

(6) The Controller or such other officer as may be authorized by him in this behalf shall maintain a register of licenced manufacturers, dealers and repairers in the form as prescribed in Schedule V.

(7) Every manufacturer, repairer or dealer licenced under the Act and these rules shall maintain such workshop, equipments, tools, registers, etc. as the case may be, as per the terms and conditions of the licence.

(8) Every repairer licenced under the Act and these rules shall furnish a security deposit for each licence to the State Government as specified in Schedule VI.

(9) Every licence issued or renewed under this Act shall be displayed in a conspicuous place in the premises where the licensee carries on business.

(10) A licence issued or renewed under this Act shall not be saleable nor transferable.

(11) The basic minimum requirements for licensee repairers shall be as prescribed in Schedule VI-A. The existing licensed repairer shall comply with the prescribed provisions within a period of 12 months from the date of the commencement of these Rules.

(12) All licensee manufacturers shall be having tools and equipments in their production workshop as per TABLE F prescribed under Schedule VI-A. The existing licensed manufacturer shall comply with the prescribed provisions within a period of 12 months from the date of the commencement of these rules.

12. Suspension and cancellation of licence granted:

(1) The Controller or such other officer authorized by him in this behalf may, if he has any reasonable cause to believe that the holder of any licence issued, renewed or continued under this Act has made any statement in, or in relation to, any application for the issue, renewal or continuance of the licence, which is incorrect or false in any material particular or has contravened any provision of the Act or any rule or order made thereunder, suspend such licence, pending the completion of any inquiry against the holder of such licence:

Provided that no such licence shall be suspended unless the holder thereof has been given a reasonable opportunity of showing cause against the proposed action:

Provided further that where the inquiry referred to in this sub-rule is not completed within a period of three months from the date of suspension of a licence, such suspension shall, on the expiry of the period aforesaid, stand vacated.

(2) The Controller or such other officer authorized by him in this behalf may, if he is satisfied, after making such inquiry as he may think fit, that the holder of a licence has made a false or incorrect statement of the nature referred to in sub-rule (1), or has contravened any law or order referred to in that sub-rule cancel such licence:

Provided that no such licence shall be cancelled unless the holder thereof has been given a reasonable opportunity of showing cause against the proposed action.

(3) Every person whose licence has been suspended shall, immediately after such suspension, stop functioning as such licensee and shall not resume business as such licensee until the order of such suspension has been, or stands, vacated.

(4) Every licensee whose licence has been suspended or cancelled shall, after such suspension or cancellation, as the case may be, surrender such licence to the authority by which such licence was issued.

(5) Every licensee whose licence has been cancelled shall, within a period of thirty days from the date of such cancellation, or within such further period, not exceeding three months from such date, as the Controller or such other officer authorized by him in this behalf may, on sufficient cause being shown, allow, dispose of the weights or measures which were in his possession, custody or control on the date of such cancellation and in the event of his failure to do so, the Controller or any other officer authorized by him, in writing, in this behalf, may seize and dispose of the same and distribute the proceeds thereof in such manner as may be prescribed.

13. Records to be maintained by manufacturers, etc - Every manufacturer of or repairer of, or dealer in weight or measure licenced under the Act and these rules shall maintain records and registers in the appropriate form as prescribed in Schedule VII. Every licence holder shall furnish appropriate returns in the form as prescribed in Schedule VII duly signed by him to the concerned officer within 15 days from the end of the quarter to which the return relates, if required he shall submit the same in Online form also.

14. Periodical interval for the verification of weights or measures –

Periodical interval for the verification of weights or measures shall be as specified in the Legal Metrology (General) Rules, 2011.

15. Verification and inspection of weights or measures –

(1) Every person using any weight or measure in any transaction or for protection shall present such weight or measure for verification / re-verification, at the office of the Legal Metrology Officer or at such other place as the Legal Metrology Officer may specify in this behalf on or before the date on which the verification falls due and shall make an application as per the form prescribed in Schedule XIII for getting that weight or measure verified / re-verified:

Provided that where any weight or measure is such that it cannot, or should not be moved from its location, the person using such weight or measure shall report to the Legal Metrology Officer at least thirty days in advance of the date on which the verification falls due.

(2) Where any weight or measure is such that it cannot, or should not, be moved from its location, Legal Metrology Officer shall take necessary steps for the verification of such weight or measure at the place of its location.

(3) For the verification of weight or measure referred to in sub-rule (2) the user shall provide such facilities as may be specified by the Controller.

(4) Every weight or measure presented for verification shall be complete in itself.

(5) Every weight or measure shall be verified in a clean condition, and if necessary, the Legal Metrology Officer shall require the owner or user to make necessary arrangement for the purpose.

(6) A Legal Metrology Officer may visit, as frequently as possible during the period specified in rule 14, every premise within the local limits of his jurisdiction to inspect and test any weight or measure which is being or is intended or likely to be used in any transaction or for protection.

(7) The legal metrology officer shall obliterate the stamp on any weight or measure, if it is found during inspection that:-

(a) Any weight or measure which being due for re-verification has not been submitted for such re-verification.

(b) Any weight or measure which does not conform to the Standards established by or under the Act:

Provided that where the legal metrology officer is of opinion that the defect or error in such weight or measure is not such as to require immediate obliteration of the stamp, he shall inform

the user, of the defect or error found in the weight or measure and call upon user to remove the defect or error within such time, not exceeding eight days and shall-

(i) if user fails to remove the defect or error within that period, obliterate the stamp, or

(ii) if the defect or error is so removed as to make the weight or measure conform to the standards established by or under the Act, verify and stamp such weight or measure.

Explanation: The obliteration of the stamp on any weight or measure shall not take away or abridge the power of the legal metrology officer to seize such weight or measure in accordance with the provisions of the Act.

16. **Stamping of weights or measures** – (1) The Legal Metrology Officer shall stamp every weight or measure, if after testing and verification, he is satisfied that such weight or measure conforms to the standards established by or under the Act, with a stamp of uniform design, issued by the Controller, which shall indicate the number allotted for administrative purpose to the Legal Metrology Officer by whom it is stamped:

Provided that if by reason of the size or nature of any weight or measure it is not desirable or practicable to put a stamp thereon, the Legal Metrology Officer shall take such action as may be directed by the Controller by a general or a special order in writing.

(2) The Legal Metrology Officer shall also mark the year and its quarter of stamping on every verified weight or measure except when the size or nature of such weight or measure makes it impracticable.

Explanation : A year shall be deemed to consist of four quarters of which first quarter shall be of the months of January, February and March which shall be marked as A; second quarter shall be of the months of April, May and June which shall be marked as B, third quarter shall be of the months of July, August and September which shall be marked as C and fourth quarter shall be of the months of October, November and December which shall be marked as D.

(3) On completion of verification and stamping the Legal Metrology Officer shall issue a non transferable certificate of verification in the form as prescribed in Schedule VIII.

(4) Where a certificate of verification is lost or destroyed, the holder of the certificate of verification shall forthwith apply to the Legal Metrology Officer who had issued the certificate, for the issue of a duplicate certificate of verification. Every such application for the issue of a duplicate certificate shall be accompanied by a fee of rupees twenty five.

(5) On receipt of an application under sub-rule (4), the Legal Metrology Officer shall issue to the applicant a duplicate copy of the certificate of verification marked as 'DUPLICATE'.

17. **Fee for verification** - (1) Fees payable for verification and stamping of weight or measure at the office or camp office of the Legal Metrology Officer shall be as specified in Schedule IX.

(2) If, at the request of the user of weight or measure, verification is done at any premises other than the office or camp office of the Legal Metrology Officer, an additional fee shall be charged at half the rate as specified in the Schedule IX and the user of the weight or measure shall pay the expenses incurred by the Legal Metrology Officer for visiting the premises including the cost of transporting and handling the Working Standard and other equipment subject to a minimum of rupees one hundred.

Provided that no additional fee shall be charged for verification and stamping of weights and measures *in situ* of,-

(i) vehicle tanks for petroleum products and other liquids, Meter for Liquids Other than Water (Fuel Dispenser, Liquid Petroleum Gas, Milk Dispensers), Compressed Natural Gas Dispensers, Non-automatic Weighing Instruments like weighbridges, platform machines, crane scale, Automatic Gravimetric Filling Instruments, Automatic Rail-weighbridge, Discontinuous Totalizing Automatic Weighing Instruments, and such other weight or measure which cannot, and should not be moved from its location;

(ii) Weight or measure in the premises of manufacturer or dealer of such weight or measure.

(3) If a weight or measure is presented to the Legal Metrology Officer for re-verification after expiry of the validity of the stamp, an additional fee at half the rates specified in Schedule IX shall be payable for every quarter of the year or part thereof.

(4) Full fee shall be payable for re-stamping any weight or measure held in stock with manufacturer or dealer within the period specified, in rule 14 from the date on which it was last stamped, provided that the original stamp was not obliterated.

(5) A weight or measure which on verification is found to be incorrect shall be returned to the person concerned for adjustment informing him, in a proforma specified by the Controller, of the defects found in the weight or measure, and calling upon him to remove the defects within a period not exceeding seven days. When the necessary adjustment has been carried out, such weight or measure shall be verified on payment of the fees specified in Schedule IX and if found correct shall be stamped.

18. **Collection of fees and deposit into the Treasury** - (1) Before commencing the work of verification or re-verification, the Legal Metrology Officer shall inform the person concerned of the fees payable by him and shall receive the same in the manner as authorized by the Controller and issue a receipt in the standard prescribed form approved by the Controller, one copy of such receipt being kept on record:

Provided that fees payable by a department of the Central or State Government under these rules may be realized in such manner as may be directed by the Controller.

(2) The Legal Metrology Officer shall maintain a register, in the standard prescribed form approved by the Controller, which shall be written up from day-to-day and shall show the amount of fees and other charges collected during the day.

(3) All payment received by the Legal Metrology Officer during the week shall be paid into the Government Treasury under the appropriate "Head of Account" on such dates or days as may be specified by the Controller from time to time, and a receipt thereof be obtained and an intimation to that effect be sent to the Controller or other officer authorized by him in this behalf.

19. **Disposal of seized weights, measures, etc.** - (1) Any un-verified weight or measure shall be returned to the person from whom such weight or measure was seized if that person gets the same verified and stamped, within fifteen days of the return, on payment of the prescribed fee including the additional fee payable for undertaking re-verification after the expiry of the validity of the stamp.

(2) Any weight or measure or document or thing or goods seized and detained under section 15 of the Act, which is to be the subject of proceedings in a court shall be produced by the legal metrology officer before the court shall after conclusion of the proceedings, be taken possession of by the legal metrology officer and dealt with in accordance with the orders of the court:

Provided that in the absence of the orders of the court, weight or measure or document or thing or goods shall be dealt with as the controller may by special order direct and the material thereof shall be sold and the proceeds credited to the Government.

(3) Where the goods seized under sub-section (1) of section 15 of the Act are not subject to speedy or natural decay, the legal metrology officer may retain the package for the purpose of prosecution under this Act after giving the trader or his agent or the other person (who has committed the offence) a notice of such seizure.

(4) The goods referred under sub-rule (5) which are not to be the subject of proceedings in a court, shall after the expiry of sixty days of its seizure, be so dealt with as the Controller may by special order direct.

20. **Validity of weights or Measures duly stamped-** (1) A weight or measure which is, or is deemed to be, duly verified and stamped under these rules shall be deemed to conform to the standards established by or under the Act at every place within the State in which it is stamped unless it is found on inspection or verification that such weight or measure has ceased to conform to the standards established by or under the Act.

(2) No weight or measure which is, or is deemed to be, duly verified and stamped under this Act shall require to be re-stamped merely by reason of the fact that it is being used at any place within the State other than the place at which it was originally verified and stamped:

Provided that where a verified weight or measure, installed at one place is dismantled and re-installed at a different place, such weight or measure shall not be put into use unless it has been duly re-verified and stamped, notwithstanding that periodical re-verification of such weight or measure has not become due.

(3) Where a verified weight or measure has been repaired, whether by a licenced repaired or by the person owning and possessing the same, such weight or measure shall not be put into use unless it has been duly re-verified and stamped, notwithstanding that periodical re-verification of such weight or measure has not become due.

21. **Provision of supply of Working/Secondary Standards, equipment, etc. to the Legal Metrology Officer** - (1) Every Legal Metrology Officer shall be provided with Working /Secondary Standards weights, Working/Secondary Standard balances, and such other equipment includes weighing and measuring devices as may be approved by the Controller from time to time.

(2) Every Legal Metrology Officer shall be provided with such dies, punches, paper seal / sticker and such other equipment as may be necessary for affixing the verification stamp, the design and number of which are to be approved by the Controller.

(3) Every Legal Metrology Officer shall be provided with punches of suitable sizes of eight-pointed star as prescribed in Schedule XIV for obliterating stamps.

22. **Provisions relating to use of weight, measure, etc** - (1) Every person using a beam scale in any transactions in his premises shall suspend the same to a stand or to a chain by a hook:

Provided that this sub-rule shall not apply to itinerant vendors.

(2) Every weight or measure shall be used in a clean condition and in proper lighting arrangement

(3) Any weight or measure, which has been verified and stamped *in situ*, shall not be dismantled and removed from its original site without prior intimation to the Controller or other person authorized by him in this behalf.

(4) To ensure a proper check of the accuracy of a weighing instrument the user shall keep at the site of each weighing instrument duly verified and stamped weights equal to one-tenth of the capacity of the instrument or one tonne whichever is less and consumer can also check the accuracy of the weighing instrument:

Provided that the Controller may specify the total number of verified and stamped weights to be maintained in trade premises where the number of weighing instruments are more than one.

(5) To ensure proper delivery of the petrol / diesel pumps, the retail dealer of the pump shall keep a verified 5 litre/10litre capacity measure in his premises and check the out put from the pump every day before put into use of dispensing pump to ensure its correct delivery. In case of any short delivery the dealer shall stop the delivery through the pump immediately and inform the legal metrology officer concerned to recalibrate the pump.

23. **Certificate of verification to be exhibited** – The person to whom a certificate of verification is issued shall exhibit the same in a conspicuous place in the premises where the weights, measures or weighing or measuring instruments to which the certificate relates are used:

Provided that in the case of itinerant vendor, the certificate shall be kept with the person:

Provided further that in the case of vehicle tank, the certificate of verification shall be kept with the vehicle.

24. **Penalty for contravention of rules** – Whoever contravenes any provision of these rules, for the contravention of which no punishment has been separately provided in the Act, shall be punished with fine, which may extend to five thousand rupees. Whenever rules are in conflict with the provisions of the Act, the Act will prevail the rules.

25. **Form of appeal** - (1) Every appeal under the Act and these rules shall be preferred in the form specified in Schedule X, and shall be accompanied by a copy of the order appealed against.

(2) An application for appeal to State Government shall be accompanied by fee of Rs. 500 and for appeal to Controller shall be accompanied by fee of Rs. 200 paid either by cash or by affixing court fee stamp for the said value as the case may be.

26. **Fee for compounding of offences**- The fee for compounding of offences committed under the Act shall be as prescribed in Schedule XI.

SCHEDULE I*(See rule 10)*Exceptions referred to in **Rule 10**

- 1- The following commodities may be sold by weight, measure or number as show against the commodity.

TABLE

Sr. No.	Commodity	Whether declaration to be expressed in terms of weight, measure or number or two or more of them.
(1)	(2)	(3)
1.	Aerosol products	weight
2.	Acids in liquid form	weight or Volume
3.	Compressed or liquefied gas (but not liquefied petroleum gas)	weight and equivalent volume at stated temperature and pressure
4.	Butter (incl. peanut butter), cheese, curd, ghee	weight
5.	Electric cables	length or weight
6.	Electric wire	length or weight
7.	Fencing wire	length or weight
8.	Hair oil, un perfumed	weight or volume
9.	Fruits and vegetables	number or weight
10.	Furnace oil	weight or volume
11.	Linseed oil and other vegetable oils	weight or volume
12.	Heavy residual fuel oil	weight
13.	Industrial diesel fuel	volume
14.	Honey, malt extract, golden syrup treacle	weight
15.	Ice cream and other similar frozen products	weight
16.	Liquid chemicals	weight or volume
17.	Liquid petroleum gas	weight
18.	Nails, wood screws	number or weight
19.	Paint (other than paste paints or solid paint), varnish and varnish stairs, enamels	volume
20.	Papad	number and weight
21.	Paste paint, solid paint	weight
22.	Ressogulla, Gulabjamun and other sweet preparations	weight
23.	Ready made garments	number and size
24.	Sauce, all kinds	weight
25.	Tyres and tubes	number
26.	Yarn	Weight or length of yarn

SCHEDULE II A

(See rule 11(1))

FORM LM-1

[Application form for licence as manufacturer of weights and measures under the Legal Metrology Act, 2009]

Owner /Partner/
Director/Chairman

Manager/Administrator

Person who gave test
of WM manufacturing

Mark (✓) wherever applicable

1. Name of the Manufacturing concern
- 2(a) Nature of the firm :
Individual ☐ Partnership ☐ Company ☐ Co-op. Soc. ☐
- 2(b) Details of the individual making the application
Surname..... Name..... Father/.....
Husband's Name
- 2(c) Complete residential address of the applicant :
House No..... Street / Society :
City Ta Dist.....
Tel No..... Mobile No..... Email.....
- 3(a) Complete address of the workshop :
House / Factory No..... Locality.....
City Ta Dist.....
- 3(b) Whether workshop premises are : Owned ☐ Rented ☐
- 3(c) Firm commencement date :
dd / mm / yyyy
- 3(d) Availability of electric energy : Connection No.: Contracted load :
4. Details of various registrations :
- | | | dd / mm / yyyy | Whether Reg. certificate attached or not | |
|-----------------------|----------------------|----------------------|--|-----------------------------|
| (a) Shop Act Reg. No. | <input type="text"/> | <input type="text"/> | Yes ☐ | No ☐ |
| (b) I.T. PAN No. | <input type="text"/> | <input type="text"/> | Yes ☐ | No ☐ |
| (c) State VAT No. : | <input type="text"/> | <input type="text"/> | Yes ☐ | No ☐ |
| (d) Central VAT No. : | <input type="text"/> | <input type="text"/> | Yes ☐ | No ☐ |
| (e) Prof.Tax. No. | <input type="text"/> | <input type="text"/> | Yes ☐ | No ☐ |

Sr. No. \$	Name (Surname/ Name / Father - Husband's Name)	Birth Date (dd mm yyyy)	Sex (M/F)	Designation Δ	Joining Date Δ	Service / Profession #	Edu. Qualification*	Annual Income	Election photo identity card no. (EPIC No.)	Driving Licence No.	Ration Card No.
1	2	3	4	5	6	7	8	9	10	11	12
1											
Details of Partners / Directors / Members as applicable											
2											
3											
4											
5											
6											
7											
8											

* <u>Code for column No.8</u> 1.= illiterate. 2.= Studied upto Std. 7 3.=SSC fail 4.= Studied upto Std. 11 5.= HSC Pass 6.= Certificate Diploma after Std. 10/12 7.= Graduate / Post Graduate (Arts/Science/Commerce) 8.= B.E. / B.Tech / MBA / LLB / LLM	# <u>Code for column No.7</u> 1.= Agriculture 2.= Business / Trading / Profession 3.= Industry 4.= Skilled worker 5.= Service in Govt. / Private Organised Sector 6.= Service in unorganised sector (e.g. Small private firm) 7.= Others	\$ Details of the applicant are to be provided at Sr.No. Details of Partners / Directors / Members are to be provided at Sr. No.2 to Sr. No.8 as applicable. Δ Column No.5 and Column No.6 will apply to Partnership firm / Company / Co-operative Society
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All the information furnished above is true to the best of my / our knowledge.

.....
Name and Signature
of applicant

5(a) Type of Weights and Measures to be manufactured

Weights ☐Measures ☐Weighing
instruments ☐Measuring
instruments ☐5(b) Whether details of above attached in Annexure-1 or not ? Yes ☐ No ☐

6(a) No. of persons employed / proposed to be employed

(1) Skilled... (2) Semiskilled ... (3) Unskilled... (4) Specially trained...

6(b) Whether details of above attached in Annexure-2 or not ? Yes ☐ No ☐

7. Tentative date for presenting the model manufacturer

 / /
dd / mm / yyyy8. Whether model approval certificate attached or not ? Yes ☐ No ☐9. Whether details of machinery, tools, accessories attached in
Annexure-3 or not ?Yes ☐ No ☐10. Whether details of steel casting / hardness testing / foundry facility
attached in Annexure-4 or not ?Yes ☐ No ☐11. Whether details of weights and measures in the possession of the applicant
on the date of application attached in Annexure-5 or not ?Yes ☐ No ☐

12. Did the applicant make any such application previously ?

Yes ☐ No ☐13. Has the applicant been convicted for any offence / paid
any compounding fee relating to Legal Metrology
Act/Rules in the past ?Yes ☐ No ☐**To be certified by the applicant(s)**

Certified that I/We have read the Legal Metrology Act, 2009 and the Gujarat Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued thereunder.

I/We agree to deposit the scheduled licence fees with Government as soon as required to do so by the Licensing Authority.

All the information furnished above is true to the best of my / our knowledge.

Place :

Date :

.....

Signature and name

Note : The details of above Sr. No. 5 to 11 shall be attached in the enclosed annexure-1 to 5 alongwith the remarks of the Inspecting Officer.

ANNEXURE-1 (DETAILS OF WEIGHTS, MEASURES TO BE MANUFACTURED)

Sr. No.	Code of Weights, Measures (1=weights, 2=measures, 3= weighing instruments, 4=measuring instruments)	Type, Capacity and class as applicable	Remarks of the Inspecting Officer

ANNEXURE-2 (DETAILS OF EMPLOYEES)

Sr. No.	Category code (1=skilled, 2=semiskilled, 3=unskilled, 4=specially trained)	Name	Date of joining	Birth Date	Educational Qualification	Designation	Monthly Salary Rs.	EPF No.	Remarks of Inspecting officer

ANNEXURE-3 (DETAILS OF MACHINERY, TOOLS, ACCESSORIES)

Sr. No.	Details of machinery/ tools/ accessories	Nos.	Remarks of the Inspecting Officer	Sr. No.	Details of machinery/ tools/ accessories	Nos.	Remarks of the Inspecting Officer
1	Portable drill machine			14	Screw driver set		
2	Bench type drill machine			15	Allen key Set		
3	Welding machine			16	Drill machine spanner set		
4	Portable disc grinder			17	Flat and round file		
5	Bench grinder			18	Bullion weights (2kg to 1 mg)		
6	Gas cutting set with PUG machine			19	CI weights (20 kg to 50 g)		
7	Magnet drill for weighbridge			20	Hammer set		
8	Digital multimeter			21	Cutter		
9	Soldering iron			22	Spanner set		
10	Desoldering gun			23	Square lid seal and seal wire		
11	Soldering wire			24	5 Ton O.H.crane for weighbridge		
12	Number punch and ABCD punch set			25	Testing weights (1/4 th max. capacity for weighbridge)		
13	Nose plier			26	Other tools if any		

ANNEXURE-4 (DETAILS OF STEEL CASTING / HARDNESS TESTING / FOUNDRY FACILITY)

Sr. No.	Details of machinery	Nos.	Remarks of the inspecting officer

ANNEXURE-5 (DETAILS OF WEIGHTS, MEASURES IN POSSESSION OF THE APPLICANT)

Sr. No.	Code of Weights, Measures (1=weights, 2=measures, 3= weighing instruments, 4=measuring instruments)	Type, Capacity and class as applicable	Nos.	Remarks of Inspecting officer

SCHEDULE II A

(See rule 11(1))

FORM LR-1

[Application form for licence as Repairer of weights and measures under the Legal Metrology Act, 2009]

Owner /Partner/
Director/Chairman

Manager/Administrator

Person who gave test
of WM repairing

Mark (✓) wherever applicable

1. Name of the Repairing concern
- 2(a) Nature of the firm :
 Individual ☐ Partnership ☐ Company ☐ Co-op. Soc. ☐
- 2(b) Details of the individual making the application
 Surname..... Name..... Father/ :.....
 Husband's Name
- 2(c) Complete residential address of the applicant :
 House No..... Street / Society :
 City Ta Dist.....
 Tel No..... Mobile No..... Email.....
- 3(a) Complete address of the workshop :
 House / Factory No..... Locality.....
 City Ta Dist.....
- 3(b) Whether workshop premises are : Owned ☐ Rented ☐
- 3(c) Firm commencement date :
 dd / mm / yyyy
- 3(d) Availability of electric energy : Connection No.: Contracted load :
4. Details of various registrations : Whether Reg. certificate
 attached or not
- | | | dd / mm / yyyy | Yes | No |
|-----------------------|----------------------|----------------------|--------------------------|--------------------------|
| (a) Shop Act Reg. No. | <input type="text"/> | <input type="text"/> | ☐ | ☐ |
| (b) I.T. PAN No. | <input type="text"/> | <input type="text"/> | ☐ | ☐ |
| (c) State VAT No. : | <input type="text"/> | <input type="text"/> | ☐ | ☐ |
| (d) Central VAT No. : | <input type="text"/> | <input type="text"/> | ☐ | ☐ |
| (e) Prof.Tax. No. | <input type="text"/> | <input type="text"/> | ☐ | ☐ |

Sr. No. \$	Name (Surname/ Name / Father - Husband's Name)	Birth Date (dd mm yyyy)	Sex (M/F)	Designation Δ	Joining Date Δ	Service / Profession #	Edu. Qualification*	Annual Income	Election photo identity card no. (EPIC No.)	Driving Licence No.	Ration Card No.
1	2	3	4	5	6	7	8	9	10	11	12
1											
Details of Partners / Directors / Members as applicable											
2											
3											
4											
5											
6											
7											
8											

* <u>Code for column No.8</u> 9. = illiterate. 10. = Studied upto Std. 7 11. =SSC fail 12. = Studied upto Std. 11 13. = HSC Pass 14. = Certificate Diploma after Std. 10/12 15. = Graduate / Post Graduate (Arts/Science/Commerce) 16. = B.E. / B.Tech / MBA / LLB / LLM	# <u>Code for column No.7</u> 8.= Agriculture 9.= Business / Trading / Profession 10. = Industry 11. = Skilled worker 12. = Service in Govt. / Private Organised Sector 13. = Service in unorganised sector (e.g. Small private firm) 14. = Others	\$ Details of the applicant are to be provided at Sr.No. Details of Partners / Directors / Members are to be provided at Sr. No.2 to Sr. No.8 as applicable. Δ Column No.5 and Column No.6 will apply to Partnership firm / Company / Co-operative Society
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All the information furnished above is true to the best of my / our knowledge.

.....
Name and Signature
of applicant

5(a) Type of Weights and Measures to be repaired

Weights ☐Measures ☐Weighing
instruments ☐Measuring
instruments ☐

5(b) Whether details of above attached in Annexure-1 or not ?

Yes ☐No ☐

6(a) No. of persons employed / proposed to be employed

(1) Skilled..... (2) Semiskilled..... (3) Unskilled..... (4) Specially trained.....

6(b) Whether details of above attached in Annexure-2 or not ?

Yes ☐No ☐7. Whether details of machinery, tools, accessories attached in
Annexure-3 or not ?Yes ☐No ☐8. Whether details of weights and measures in the possession of the applicant
on the date of application attached in Annexure-4 or not ?Yes ☐No ☐

9. Did the applicant make any such application previously ?

Yes ☐No ☐10. Has the applicant been convicted for any offence / paid
any compounding fee relating to Legal MetrologyYes ☐No ☐

Act / Rules in the past ?

To be certified by the applicant(s)

Certified that I/We have read the Legal Metrology Act, 2009 and the Gujarat Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued thereunder.

I/We agree to deposit the scheduled licence fees with Government as soon as required to do so by the Licensing Authority.

All the information furnished above is true to the best of my / our knowledge.

Place :

Date :

Signature and name

Note :

The details of above Sr. No. 5 to 8 shall be attached in the enclosed annexure-1 to 4 alongwith the remarks of the Inspecting Officer.

ANNEXURE-1 (DETAILS OF WEIGHTS, MEASURES TO BE REPAIRED)

Sr. No.	Code of Weights, Measures (1=weights, 2=measures, 3= weighing instruments, 4=measuring instruments)	Type, Capacity and class as applicable	Remarks of the Inspecting Officer

ANNEXURE-2 (DETAILS OF EMPLOYEES)

Sr. No.	Category code (1=skilled, 2=semiskilled, 3=unskilled, 4=specially trained)	Name	Date of joining	Birth Date	Educational Qualification	Designation	Monthly Salary Rs.	EPF No.	Remarks of Inspecting officer

ANNEXURE-3 (DETAILS OF MACHINERY, TOOLS, ACCESSORIES)

Sr. No.	Details of machinery/ tools/ accessories	Nos.	Remarks of the Inspecting Officer

Note :

- (1) The equipments and machineries required for repairing mechanical weighing instruments shall be as per **TABLE-A** of **Schedule VI A, under rule 11.**
- (2) The equipments and machineries required for repairing electronic weighing instruments shall be as per **TABLE-B** of **Schedule VI A, under rule 11.**
- (3) All licensee repairers shall be required to keep **loan sets** as per **TABLE-C** of Schedule VI A under rule 11 for repairing of mechanical weighing instruments.
- (4) All licensee repairers shall be required to keep **loan sets** as per **TABLE-D** of Schedule VI A under rule 11 for repairing of electronic weighing instruments.
- (5) All licensee repairers shall be required to keep **test weights and measures** as per **TABLE-E** of Schedule VI A under rule 11.

ANNEXURE-4 (DETAILS OF WEIGHTS, MEASURES IN POSSESSION OF THE APPLICANT)

Sr. No.	Code of Weights, Measures (1=weights, 2=measures, 3= weighing instruments, 4=measuring instruments)	Type, Capacity and class as applicable	Nos.	Remarks of Inspecting officer

SCHEDULE II A

(See rule 11(I))

FORM LD-1

[Application form for licence as Dealer of weights and measures under the Legal Metrology Act, 2009]

PHOTO

PHOTO

Owner /Partner/
Director/Chairman

Manager/Administrator

Mark (✓) wherever applicable

1. Name of the concern
- 2(a) Nature of the firm :
 Individual ☐ Partnership ☐ Company ☐ Co-op. Soc. ☐
- 2(b) Details of the individual making the application
 Surname..... Name..... Father/.....
 Husband's Name
- 2(c) Complete residential address of the applicant :
 House No..... Street / Society :
 City Ta Dist.....
 Tel No..... Mobile No..... Email.....
- 3(a) Complete address of the Office :
 Shop No..... Locality.....
 City Ta Dist.....
- 3(b) Whether Office premises are : Owned ☐ Rented ☐
- 3(c) Firm commencement date :
 dd / mm / yyyy
- 3(d) Availability of electric energy : Connection No.: Contracted load :
4. Details of various registrations :
 dd / mm / yyyy
- | | | | Whether Reg. certificate
attached or not | |
|-----|-------------------|----------------------|---|-----------------------------|
| | | | Yes ☐ | No ☐ |
| (a) | Shop Act Reg. No. | <input type="text"/> | Yes ☐ | No ☐ |
| (b) | I.T. PAN No. | <input type="text"/> | Yes ☐ | No ☐ |
| (c) | State VAT No. : | <input type="text"/> | Yes ☐ | No ☐ |
| (d) | Central VAT No. : | <input type="text"/> | Yes ☐ | No ☐ |
| (e) | Prof.Tax. No. | <input type="text"/> | Yes ☐ | No ☐ |

Sr. No. \$	Name (Surname/ Name / Father - Husband's Name)	Birth Date (dd mm yyyy)	Sex (M/F)	Designation Δ	Joining Date Δ	Service / Profession #	Edu. Qualification*	Annual Income	Election photo identity card no. (EPIC No.)	Driving Licence No.	Ration Card No.
1	2	3	4	5	6	7	8	9	10	11	12
1											
Details of Partners / Directors / Members as applicable											
2											
3											
4											
5											
6											
7											
8											

* Code for column No.8 17. = illiterate. 18. = Studied upto Std. 7 19. =SSC fail 20. = Studied upto Std. 11 21. = HSC Pass 22. = Certificate Diploma after Std. 10/12 23. = Graduate / Post Graduate (Arts/Science/Commerce) 24. = B.E. / B.Tech / MBA / LLB / LLM	# Code for column No.7 15. = Agriculture 16. = Business / Trading / Profession 17. = Industry 18. = Skilled worker 19. = Service in Govt. / Private Organised Sector 20. = Service in unorganised sector (e.g. Small private firm) 21. = Others	\$ Details of the applicant are to be provided at Sr.No. Details of Partners / Directors / Members are to be provided at Sr. No.2 to Sr. No.8 as applicable. Δ Column No.5 and Column No.6 will apply to Partnership firm / Company / Co-operative Society
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All the information furnished above is true to the best of my / our knowledge.

.....
Name and Signature
of applicant

- 5(a) Type of Weights and Measures to be sold
 Weights ☐ Measures ☐ Weighing instruments ☐ Measuring instruments ☐
- 5(b) Whether details of above attached in Annexure-1 or not ? Yes ☐ No ☐
- 6(a) No. of persons employed / proposed to be employed
 (1) Skilled..... (2) Semiskilled (3) Unskilled..... (4) Specially trained.....
- 6(b) Whether details of above attached in Annexure-2 or not ? Yes ☐ No ☐
- 7(a) Whether the applicant / firm intends to import weight / measure from places outside the State / Country Yes ☐ No ☐
- 7(b) If yes,
 i) Name of manufacturer of other State / Country
 ii) Licence No. of the manufacturer
 iii) Importer registration of weight, measure if applicable.....
 iv) Model approval certificate No..... (copies shall be attached)
8. Did the applicant make any such application previously ? Yes ☐ No ☐
9. Has the applicant been convicted for any offence / paid any compounding fee relating to Legal Metrology Act / Rules in the past ? Yes ☐ No ☐

To be certified by the applicant(s)

Certified that I/We have read the Legal Metrology Act, 2009 and the Gujarat Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued thereunder.

I/We agree to deposit the scheduled licence fees with Government as soon as required to do so by the Licensing Authority.

All the information furnished above is true to the best of my / our knowledge.

Place :

Date :

.....

Signature and name

Note :

The details of above Sr. No. 5 and 6 shall be attached in the enclosed annexure-1 and 2 alongwith the remarks of the Inspecting Officer.

SCHEDULE II B

(See rule 11(2))

FORM LM-2

[Application form for renewal of licence as manufacturer of weights and measures under the Legal Metrology Act, 2009]

Owner /Partner/
Director/Chairman

Manager/Administrator

Person who gave test
of WM manufacturing

Mark (✓) wherever applicable

1. Name of the Manufacturing concern
- 2(a) Nature of the firm :
Individual ☐ Partnership ☐ Company ☐ Co-op. Soc. ☐
- 2(b) Details of the individual making the application
Surname..... Name..... Father/ :.....
Husband's Name
- 2(c) Complete residential address of the applicant :
House No..... Street / Society :
City Ta Dist.....
Tel No..... Mobile No..... Email.....
- 3(a) Complete address of the workshop :
House / Factory No..... Locality.....
City Ta Dist.....
- 3(b) Whether workshop premises are : Owned ☐ Rented ☐
- 3(c) Firm commencement date :
dd / mm / yyyy
- 3(d) Availability of electric energy : Connection No.: Contracted load :
Whether Reg. certificate attached or not
4. Details of various registrations :
dd / mm / yyyy
- | | | | | | |
|-----|-------------------|----------------------|----------------------|------------------------------|-----------------------------|
| (a) | Shop Act Reg. No. | <input type="text"/> | <input type="text"/> | Yes ☐ | No ☐ |
| (b) | I.T. PAN No. | <input type="text"/> | <input type="text"/> | Yes ☐ | No ☐ |
| (c) | State VAT No. : | <input type="text"/> | <input type="text"/> | Yes ☐ | No ☐ |
| (d) | Central VAT No. : | <input type="text"/> | <input type="text"/> | Yes ☐ | No ☐ |
| (e) | Prof.Tax. No. | <input type="text"/> | <input type="text"/> | Yes ☐ | No ☐ |

(Note : Details in Serial No.4(a) to 4(c) are to be provided only if there is a change in any previous registration)

Sr. No. \$	Name (Surname/ Name / Father - Husband's Name)	Birth Date (dd mm yyyy)	Sex (M/F)	Designation ^Δ	Joining Date ^Δ	Service / Profession #	Edu. Qualification*	Annual Income	Election photo identity card no. (EPIC No.)	Driving Licence No.	Ration Card No.
1	2	3	4	5	6	7	8	9	10	11	12
1											
Details of Partners / Directors / Members as applicable											
2											
3											
4											
5											
6											
7											
8											

* Code for column No.8 25. = illiterate. 26. = Studied upto Std. 7 27. =SSC fail 28. = Studied upto Std. 11 29. = HSC Pass 30. = Certificate Diploma after Std. 10/12 31. = Graduate / Post Graduate (Arts/Science/Commerce) 32. = B.E. / B.Tech / MBA / LLB / LLM	# Code for column No.7 22. = Agriculture 23. = Business / Trading / Profession 24. = Industry 25. = Skilled worker 26. = Service in Govt. / Private Organised Sector 27. = Service in unorganised sector (e.g. Small private firm) 28. = Others	\$ Details of the applicant are to be provided at Sr.No. Details of Partners / Directors / Members are to be provided at Sr. No.2 to Sr. No.8 as applicable. Δ Column No.5 and Column No.6 will apply to Partnership firm / Company / Co-operative Society
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All the information furnished above is true to the best of my / our knowledge.

.....
Name and Signature
of applicant

- 5(a) Type of weights and measures manufactured during the last 12 months
Weights ☐ Measures ☐ Weighing instruments ☐ Measuring instruments ☐
- 5(b) Whether details of above attached in Annexure-1 or not? Yes ☐ No ☐
6. Do you propose any change in the above
Weights ☐ Measures ☐ Weighing instruments ☐ Measuring instruments ☐
7. Has the applicant been convicted for any offence / paid
any compounding fee relating to Legal Metrology Act / Rules in the past five years? Yes ☐ No ☐

To be certified by the applicant(s)

Certified that I/We have read the Legal Metrology Act, 2009 and the Gujarat Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued thereunder.

I/We agree to deposit the scheduled licence fees with Government as soon as required to do so by the Licensing Authority.

All the information furnished above is true to the best of my / our knowledge.

Place :

Date :

.....
Signature and name

Note :

The details of above Sr. No. 5 shall be attached in the enclosed Annexure-1 alongwith the remarks of the Inspecting Officer.

**ANNEXURE-1 (DETAILS OF WEIGHTS, MEASURES MANUFACTURED DURING THE LAST
12 MONTHS)**

STOCK STATEMENT

Sr. No.	Opening Stock	Quantity manufactured during the month	Total (2+3)	Quantity sold during the month	Closing stock (4-5)
1	2	3	4	5	6

TRANSACTION STATEMENT

Sr. No.	Des-patch vou-cher no. & date	Type of Weight / Measure	Quan-tity	Sold inside or outside State (I / O)	Category of purchaser Dealer / Trader (D /	Details of Dealer			Details of trader			
						Licence No.	Name	Address	Name	Address	EPIC No.	Ration Card No.
1	2	3	4	5	6	7	8	9	10	11	12	13

Note :

1. In column 5 - Letter "I" stands for Inside State and Letter "O" stands for Outside State.
2. In column 6 - Letter "D" stands for Dealer and letter "T" stands for Trader.
3. Only the letters I / O and D / T are to be mentioned the prescribed columns.

SCHEDULE II B

(See rule 11(2))

FORM LR-2

[Application form for renewal of licence as repairer of weights and measures under the Legal Metrology Act, 2009]

Owner /Partner/
Director/Chairman

Manager/Administrator

Person who gave test
of WM repairing

Mark (✓) wherever applicable

1. Name of the repairing concern
- 2(a) Nature of the firm :
Individual ☐ Partnership ☐ Company ☐ Co-op. Soc. ☐
- 2(b) Details of the individual making the application
Surname..... Name..... Father/.....
Husband's Name
- 2(c) Complete residential address of the applicant :
House No..... Street / Society :
City Ta Dist.....
Tel No..... Mobile No..... Email.....
- 3(a) Complete address of the workshop :
Shop / Factory No..... Locality.....
City Ta Dist.....
- 3(b) Whether workshop premises are : Owned ☐ Rented ☐
- 3(c) Firm commencement date :
dd / mm / yyyy
- 3(d) Availability of electric energy : Connection No.: Contracted load :
4. Details of various registrations : Whether Reg. certificate
- | | | dd / mm / yyyy | attached or not | |
|-----------------------|----------------------|----------------------|------------------------------|-----------------------------|
| (a) Shop Act Reg. No. | <input type="text"/> | <input type="text"/> | Yes ☐ | No ☐ |
| (b) I.T. PAN No. | <input type="text"/> | <input type="text"/> | Yes ☐ | No ☐ |
| (c) State VAT No. : | <input type="text"/> | <input type="text"/> | Yes ☐ | No ☐ |
| (d) Central VAT No. : | <input type="text"/> | <input type="text"/> | Yes ☐ | No ☐ |
| (e) Prof.Tax. No. | <input type="text"/> | <input type="text"/> | Yes ☐ | No ☐ |

(Note : Details in Serial No.4(a) to 4(e) are to be provided only if there is a change in any previous registration)

Sr. No. \$	Name (Surname/ Name / Father - Husband's Name)	Birth Date (dd mm yyyy)	Sex (M/F)	Designation Δ	Joining Date Δ	Service / Profession #	Edu. Qualification*	Annual Income	Election photo identity card no. (EPIC No.)	Driving Licence No.	Ration Card No.
1	2	3	4	5	6	7	8	9	10	11	12
1											
Details of Partners / Directors / Members as applicable											
2											
3											
4											
5											
6											
7											
8											

* Code for column No.8 33. = illiterate. 34. = Studied upto Std. 7 35. =SSC fail 36. = Studied upto Std. 11 37. = HSC Pass 38. = Certificate Diploma after Std. 10/12 39. = Graduate / Post Graduate (Arts/Science/Commerce) 40. = B.E. / B.Tech / MBA / LLB / LLM	# Code for column No.7 29. = Agriculture 30. = Business / Trading / Profession 31. = Industry 32. = Skilled worker 33. = Service in Govt. / Private Organised Sector 34. = Service in unorganised sector (e.g. Small private firm) 35. = Others	\$ Details of the applicant are to be provided at Sr.No. Details of Partners / Directors / Members are to be provided at Sr. No.2 to Sr. No.8 as applicable. Δ Column No.5 and Column No.6 will apply to Partnership firm / Company / Co-operative Society
---	---	--

All the information furnished above is true to the best of my / our knowledge.

.....
Name and Signature
of applicant

- 5(a) Type of weights and measures repaired during the last 12 months
Weights ☐ Measures ☐ Weighing instruments ☐ Measuring instruments ☐
- 5(b) Whether details of above attached in Annexure-1 or not? Yes ☐ No ☐
6. Do you propose any change in the above
Weights ☐ Measures ☐ Weighing instruments ☐ Measuring instruments ☐
7. Has the applicant been convicted for any offence / paid
any compounding fee relating to Legal Metrology Act / Rules in the past five years ? Yes ☐ No ☐

To be certified by the applicant(s)

Certified that I/We have read the Legal Metrology Act, 2009 and the Gujarat Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued thereunder.

I/We agree to deposit the scheduled licence fees with Government as soon as required to do so by the Licensing Authority.

All the information furnished above is true to the best of my / our knowledge.

Place :

Date :

.....

Signature and name

Note :

The details of above Sr. No. 5 shall be attached in the enclosed Annexure-1 alongwith the remarks of the Inspecting Officer.

SCHEDULE II B

(See rule 11(2))

FORM LD-2

[Application form for renewal of licence as dealer of weights and measures under the Legal Metrology Act, 2009]

Owner /Partner/
Director/Chairman

Manager/Administrator

Mark (✓) wherever applicable

1. Name of the concern
- 2(a) Nature of the firm :
Individual ☐ Partnership ☐ Company ☐ Co-op. Soc. ☐
- 2(b) Details of the individual making the application
Surname..... Name..... Father/ :.....
Husband's Name
- 2(c) Complete residential address of the applicant :
House No..... Street / Society :
City Ta Dist.....
Tel No..... Mobile No..... Email.....
- 3(a) Complete address of the Office :
Shop No..... Locality.....
City Ta Dist.....
- 3(b) Whether shop premises are : Owned ☐ Rented ☐
- 3(c) Firm commencement date :
dd / mm / yyyy
- 3(d) Availability of electric energy : Connection No.: Contracted load :
4. Details of various registrations : Whether Reg. certificate
- | | dd / mm / yyyy | attached or not |
|-----------------------|----------------------|--|
| (a) Shop Act Reg. No. | <input type="text"/> | Yes ☐ No ☐ |
| (b) I.T. PAN No. | <input type="text"/> | Yes ☐ No ☐ |
| (c) State VAT No. : | <input type="text"/> | Yes ☐ No ☐ |
| (d) Central VAT No. : | <input type="text"/> | Yes ☐ No ☐ |
| (e) Prof.Tax. No. | <input type="text"/> | Yes ☐ No ☐ |

(Note : Details in Serial No.4(a) to 4(e) are to be provided only if there is a change in any previous registration)

Sr. No. \$	Name (Surname/ Name / Father - Husband's Name)	Birth Date (dd mm yyyy)	Sex (M/F)	Designation Δ	Joining Date Δ	Service / Profession #	Edu. Qualification*	Annual Income	Election photo identity card no. (EPIC No.)	Driving Licence No.	Ration Card No.
1	2	3	4	5	6	7	8	9	10	11	12
1											
Details of Partners / Directors / Members as applicable											
2											
3											
4											
5											
6											
7											
8											

* <u>Code for column No.8</u> 41. = illiterate. 42. = Studied upto Std. 7 43. =SSC fail 44. = Studied upto Std. 11 45. = HSC Pass 46. = Certificate Diploma after Std. 10/12 47. = Graduate / Post Graduate (Arts/Science/Commerce) 48. = B.E. / B.Tech / MBA / LLB / LLM	# <u>Code for column No.7</u> 36. = Agriculture 37. = Business / Trading / Profession 38. = Industry 39. = Skilled worker 40. = Service in Govt. / Private Organised Sector 41. = Service in unorganised sector (e.g. Small private firm) 42. = Others	\$ Details of the applicant are to be provided at Sr.No. Details of Partners / Directors / Members are to be provided at Sr. No.2 to Sr. No.8 as applicable. Δ Column No.5 and Column No.6 will apply to Partnership firm / Company / Co-operative Society
--	--	--

All the information furnished above is true to the best of my / our knowledge.

.....
Name and Signature
of applicant

- 5(a) Type of weights and measures sold during the last 12 months
Weights ☐ Measures ☐ Weighing instruments ☐ Measuring instruments ☐
- 5(b) Whether details of above attached in Annexure-1 or not ? Yes ☐ No ☐
6. Do you propose any change in the above
Weights ☐ Measures ☐ Weighing instruments ☐ Measuring instruments ☐
7. Has the applicant been convicted for any offence / paid
any compounding fee relating to Legal Metrology Act/Rules in the past five years ? Yes ☐ No ☐

To be certified by the applicant(s)

Certified that I/We have read the Legal Metrology Act, 2009 and the Gujarat Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued there under.

I/We agree to deposit the scheduled licence fees with Government as soon as required to do so by the Licensing Authority.

All the information furnished above is true to the best of my / our knowledge.

Place :

Date :

.....
Signature and name

Note :

The details of above Sr. No. 5 shall be attached in the enclosed Annexure-1 alongwith the remarks of the Inspecting Officer.

ANNEXURE-1 (DETAILS OF WEIGHTS, MEASURES SOLD DURING THE LAST 12 MONTHS)**STOCK STATEMENT**

Sr. No.	Opening Stock	Quantity sold during the month	Closing stock (2-3)
1	2	3	4

TRANSACTION STATEMENT

Sr. No.	Des-patch vou-cher no. & date	Type of Weight / Measure	Quan-tity	Sold inside or outside State (I / O)	Category of purchaser Dealer / Trader (D / T)	Details of Dealer			Details of trader				
						Licence No.	Name	Address	Name	Address	EPIC No.	Ration Card No.	
1	2	3	4	5	6	7	8	9	10	11	12	13	

Note :

1. In column 5 - Letter "I" stands for Inside State and Letter "O" stands for Outside State.
2. In column 6 - Letter "D" stands for Dealer and letter "T" stands for Trader.
3. Only the letters I / O and D / T are to be mentioned the prescribed columns.

SCHEDULE III

(See rule 11 (3))

Licensing Forms

FORM LM-3

PHOTO

**OFFICE OF THE CONTROLLER OF LEGAL METROLOGY,
GUJARAT STATE**

Licence to manufacture weights, measures, weighing or measuring instruments.

Licence No.....

Year

1. The Controller of Legal metrology hereby grants to
(Name and address of party or parties) a licence to manufacture the following:-
(Include details of the weights, measures, weighing instruments or measuring instruments that are
licenced to be manufactured by the party).

Weights	Measures	Weighing Instruments	Measuring instruments

2. The licence is valid for the party named above in respect of his workshop located at
3. Address of the office if different than workshop address :
.....

4. This licence is valid from to

5. Details of employees

Sr. No.	Name of Employee	Joining Date	Birth date	Education Qualification	Designation	Monthly Salary	EPF No.	Remarks
1	2	3	4	5	6	7	8	9

6. The manufacturer shall comply with the conditions noted below. If he fails to comply with anyone of these, his licence is liable to be cancelled.
7. The trade mark monogram being used by the manufacturer is as under.

(Signature)

Controller of legal Metrology

Gujarat State

(Seal)

Date

Place

Note : In the case of firm, its name with the names of all names of all persons having interest in the business should be given in paragraph 1.

CONDITIONS OF LICENCE

1. The person in whose favour this licence is issued shall. -
 - (a) Comply with all the relevant provisions of the Act and Rules for the time being in force;
 - (b) Not encourage or countenance any infringement of the provisions of the Act. or the Rules amended from time to time;
 - (c) Exhibit this licence in some conspicuous part of the premises to which it relates;
 - (d) Comply with any general or special directions that may be given by the Controller of legal metrology;
 - (e) Surrender the licence in the event of closure of business and/ or cancellation of Licence;
 - (f) Present the weights, measures, weighing or measuring instruments as the case may be manufactured and meant for use within the State, to the legal metrology officer for verification and stamping before sale;
 - (g) Submit the application for renewal of this licence as required under the rules within thirty days of expiry of the validity of the licence.
 - (h) Shall be having tools and equipments in their production workshop as prescribed.
2. Every condition prescribed after the issue of this licence shall if notified in the Official Gazette, be binding on the persons to whom the licence has been granted.

Renewal entries

Current No..... Date Renewed for Seal Controller of Legal Metrology	Current No..... Date Renewed for Seal Controller of Legal Metrology
Current No..... Date Renewed for Seal Controller of Legal Metrology	Current No..... Date Renewed for Seal Controller of Legal Metrology
Current No..... Date Renewed for Seal Controller of Legal Metrology	Current No..... Date Renewed for Seal Controller of Legal Metrology

SCHEDULE III

(See rule 11 (3))

Licensing Forms

FORM LR-3

**OFFICE OF THE CONTROLLER OF LEGAL METROLOGY,
GUJARAT STATE**

PHOTO

Licence to repair weights, measures, weighing or measuring instruments.

Licence No..... Year

1. The Controller of Legal metrology hereby grants to

(Name and address of party or parties) a licence to repair the following:-

(Include details of the weights, measures, weighing instruments or measuring instruments that are licenced to be repaired by the party).

Weights	Measures	Weighing Instruments	Measuring instruments

2. The licence is valid for the party named above in respect of his workshop located at

3. Address of the office if different than workshop address :

.....

4. This licence is valid from to

5. Details of employees

Sr. No.	Name of Employee	Joining Date	Birth date	Education Qualification	Designation	Monthly Salary	EPF No.	Remarks
1	2	3	4	5	6	7	8	9

6. The repairer shall comply with the conditions noted below. If he fails to comply with anyone of these, his licence is liable to be cancelled.

.....
(Signature)

Controller of legal Metrology

Gujarat State

(Seal)

Date

Place

Note: In the case of firm, its name with the names of all names of all persons having interest in the business should be given in paragraph 1.

CONDITIONS OF LICENCE

1. The person in whose favour this licence is issued shall, -
 - (a) Comply with all the relevant provisions of the Act and Rules for the time being in force; and shall meet the basic minimum requirements for licensee repairers as prescribed.
 - (b) Not encourage or countenance any infringement of the provisions of the Act, or the Rules amended from time to time;
 - (c) Exhibit this licence in some conspicuous part of the premises to which it relates;
 - (d) Comply with any general or special directions that may be given by the Controller of legal metrology;
 - (e) Surrender the licence in the event of closure of business and/ or cancellation of Licence;
 - (f) Present the weights, measures, weighing or measuring instruments as the case may be duly repaired to the Legal Metrology Officer for undertaking verification and stamping as specified in rule 14 before delivery to the user.
 - (g) Submit the application for renewal of this licence as required under the rules within thirty days of expiry of the validity of the licence.
2. Every condition prescribed after the issue of this licence shall if notified in the Official Gazette, be binding on the persons to whom the licence has been granted.

Renewal entries

Current No..... Date Renewed for Seal Controller of Legal Metrology	Current No..... Date Renewed for Seal Controller of Legal Metrology
Current No..... Date Renewed for Seal Controller of Legal Metrology	Current No..... Date Renewed for Seal Controller of Legal Metrology
Current No..... Date Renewed for Seal Controller of Legal Metrology	Current No..... Date Renewed for Seal Controller of Legal Metrology

SCHEDULE III*(See rule 11 (3))*

Licensing Forms

FORM LD-3

**OFFICE OF THE CONTROLLER OF LEGAL METROLOGY,
GUJARAT STATE**

PHOTO

Licence to a dealer in weights, measures, weighing or measuring instruments.

Licence No.....

Year

1. The Controller of Legal metrology hereby grants to
 (Name and address of party or parties) a licence to deal in the following:-
 (Include details of the weights, measures, weighing instruments or measuring instruments).

Weights	Measures	Weighing Instruments	Measuring instruments

2. The licence is valid for the party named above in respect of his premises located at
3. Address of branch office if any:

4. This licence is valid from to

5. Details of employees

Sr. No.	Name of Employee	Joining Date	Birth date	Education Qualification	Designation	Monthly Salary	EPF No.	Remarks
1	2	3	4	5	6	7	8	9

6. The dealer shall comply with the conditions noted below. If he fails to comply with anyone of these, his licence is liable to be cancelled.

.....
(Signature)

Controller of legal Metrology

Gujarat State

(Seal)

Date

Place

Note: In the case of firm, its name with the names of all names of all persons having interest in the business should be given in paragraph 1.

CONDITIONS OF LICENCE

1. The person in whose favour this licence is issued shall, -
 - (a) Comply with all the relevant provisions of the Act and Rules for the time being in force;
 - (b) Not encourage or countenance any infringement of the provisions of the Act, or the Rules amended from time to time;
 - (c) Exhibit this licence in some conspicuous part of the premises to which it relates;
 - (d) Comply with any general or special directions that may be given by the Controller of legal metrology;
 - (e) Surrender the licence in the event of closure of business and/ or cancellation of Licence;
 - (f) Present the weights, measures, weighing or measuring instruments as the case may be manufactured and meant for use within the State, to the legal metrology officer for verification and stamping before sale;
 - (g) Submit the application for renewal of this licence as required under the rules within thirty days of expiry of the validity of the licence.
2. Every condition prescribed after the issue of this licence shall if notified in the Official Gazette, be binding on the persons to whom the licence has been granted.

Renewal entries

Current No..... Date Renewed for Seal Controller of Legal Metrology	Current No..... Date Renewed for Seal Controller of Legal Metrology
Current No..... Date Renewed for Seal Controller of Legal Metrology	Current No..... Date Renewed for Seal Controller of Legal Metrology
Current No..... Date Renewed for Seal Controller of Legal Metrology	Current No..... Date Renewed for Seal Controller of Legal Metrology

SCHEDULE IV

(See rule 11 (4) and 11 (5))

Office of Controller of Legal Metrology, Gujarat State

Licencing and renewal fees for manufacturers of, or repairers of, or dealers in weights and measures

Issue of licence / renewal of licence to:	Fee per year
(i) Manufacturers	Rs. 500/-
(ii) Repairers	Rs. 100/-
(iii) Dealers	Rs. 100/-

SCHEDULE V

(See rule 11 (6))

Office of Controller of Legal Metrology, Gujarat State

Register of licenced Manufacturers/ Repairers/ Dealers of weights, measures, weighing / measuring instruments

Office of the

Licence Number	Photograph of responsible person	Date of issue/ renewal	Name and complete address of the manufacturer	Place where workshop/ factory is situated	Articles to be manufactured/ repaired/ sold	Trade mark/ monogram being used	Orders regarding cancellation of licence	Result of appeal	Details of licences held in any other state and since	Details of prosecution cases if any against the licence holder	Signature of competent authority	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13

Note: Column (5) does not apply to dealers; column (7) does not apply to repairers and dealers.

SCHEDULE VI

See rule 11(8)

Office of Controller of Legal Metrology, Gujarat State

Security deposit to be made by licensee repairer

Repairer of weights and measures including weighing
and measuring instruments.

Rs. 5000.00

SCHEDULE VI A

(See rule 11(11))

BASIC MINIMUM REQUIREMENTS FOR LICENCE HOLDERS

- 1) The workshop of the repairer shall not be in a residential premises.
- 2) The workshop should be having minimum 50 sq.m. areas and shall be **preferably** located on the ground floor or the basement. However, workshop will be permitted above ground floor if lift is provided in working condition in the building. The present licensee repairers shall comply with this provision within a time frame of 12 months from the date of notification of this Rules.
- 3) Minimum experience required :

The owner / partner in the repairer licence for repairing **electronic balance class-III and class-IV** (load cell based technology) may be a diploma holder in Electronic / Electrical / Instrumentation Engineering in a government recognized institute. The skilled workers employed by him shall be holding Government recognized ITI electronic / electrical / instrumentation trade certificate.

The owner / partner in the repairer licence for repairing **electronic balance class-I and class-II** (magnet based technology) may be a diploma holder in Electronic / Electrical / Instrumentation Engineering in a government recognized institute. The skilled workers employed by him shall be holding Government recognized ITI electronic / electrical / instrumentation trade certificate. Also skilled workers having experience of more than 1 year as Service Engineer /

Service Technician in the manufacturing company of such magnet based electronic balances will be preferable. However, in case the owner/partner does not have the prescribe dqualifications, an employee having such qualifications may be employed.

- 4) All skilled workers of the licence holder will be issued a photo ID by the licence holder and hotographs will also be affixed in the licence itself. Only such authorised skilled workers can present the weights and measures to the concerned Legal Metrology Officer for verification and stamping.
- 5(a) The equipments and machineries required for repairing mechanical weighing instruments shall be as per **TABLE-A**
- 5(b) The equipments and machineries required for repairing electronic weighing instruments shall be as per **TABLE-B**
- 5(c) All licensee repairers shall be required to keep loan sets as per **TABLE-C** for repairing of mechanical weighing instruments.
- 5(d) All licensee repairers shall be required to keep loan sets as per **TABLE-D** for repairing of electronic weighing instruments.
- 5(e) All licensee repairers shall be required to keep test weights and measures as per **TABLE-E**.
- 5(f) All licensee **manufacturers** shall be required to keep tools and accessories as per **TABLE-F** in their production workshop.

TABLE-A**LIST OF EQUIPMENTS AND MACHINERIES REQUIRED FOR REPAIRING MECHANICAL
WEIGHING INSTRUMENTS**

SR. NO.	PARTICULARS	SIZE	NOS. – SET
1	WISE	75 mm 100 mm	1 no. 1 no.
2	SCISSOR	75 mm 100 mm	1 no. 1 no.
3	SPANNER SET	4 to 12 mm	1 no.
4	PLIER	38 mm	1 no.
5	FIX PLIER	Medium	1 no.
6	ROUND FILE	5 mm 12 mm	1 no. 1 no.
7	HALF ROUND FILE	5 mm 12 mm	1 no. 1 no.
8	FLAT FILE	4 mm 12 mm	1 no. 1 no.
9	DISMISS (SCREW DRIVER)		1 set
10	BLOW STOVE		1 No.
11	FLAT PUNCH	10 to 38 mm	1 set 7 no.
12	ROUND PUNCH	For 1 kg to 20 gram and for bullion weight and scale	1 set 7 no.
13	RECTANGULAR PUNCH	For 5 kg to 50 kilogram	1 set 4 nos.
14	NUMBER PUNCH – ENGLISH	0 to 9	1 set t9 nos.
15	HINDI TYPE	For Kilogram and for series of gram	1 no. each
16	MELTING POT FOR MELTING OF LEAD	Medium	1 No.
17	HACKSAW WITH BLADE	300 mm	1 No.
18	EMERY STONE	300 mm	1 No.
19	WIRE BRUSH		2 No.
20	ENGLISH LETTERS (A,B,C,D, TYPE SET) PUNCH SET	A to Z CAPITAL a to z SMALL	1 set 1 set
21	HAND DRILL WITH SPANNER		1 No.
22	HAMMERS	500 gram, 200 gram, 100 gram, 50 gram	4 Nos.
23	LADLE		1 No.
24	JACK FOR WEIGHBRIDGE PLATFORM		1 No.

TABLE-B**LIST OF EQUIPMENTS AND MACHINERIES REQUIRED FOR REPAIRING ELECTRONIC
WEIGHING INSTRUMENTS**

- (1) DIGITAL MULTI METER
- (2) SOLDERING IRON
- (3) DESOLDERING GUN
- (4) SOLDERING WIRE
- (5) NUMBER PUNCH SET – 0 to 9
- (6) NOSE PLIER AND PLIER
- (7) SCREW DRIVER SET
- (8) ALLEN KEY
- (9) DRILL MACHINE
- (10) FLAT AND ROUND FILE SET
- (11) BULLION WEIGHT – BULLION FROM 1 KILOGRAM to 1 MILLIGRAM
- (12) C.I. WEIGHTS – 20 KILOGRAM, 10 KILOGRAM, 5 KILOGRAM, 2 KILOGRAM to 500 GRAM
- (13) HAMMER SET
- (14) CUTTER
- (15) SPANNER SET
- (16) LEAD SEAL (SQUARE)
- (17) SEAL WIRE
- (18) ABCD TYPE SET (CAPITAL SET-1, SMALL SET-1) PUNCHES

TABLE-C

LIST OF EQUIPMENTS FOR ALL LICENSED REPAIRERS SHALL BE REQUIRED TO KEEP
LOAN SETS FOR REPAIRING OF MECHANICAL WEIGHING INSTRUMENTS.

(a) LICENCE FOR GUJARAT STATE

(1)	SCALE – C CLASS	100 KILOGRAM	1 NO
		50 KILOGRAM	1 NO.
		20 KILOGRAM	1 NO.
		10 KILOGRAM	1 NO.
		5 KILOGRAM	3 NOS.
		2 KILOGRAM	4 NOS.
		1 KILOGRAM	4 NOS.
		TOTAL	15 SET
(2)	WEIGHTS	500 GRAM	15 NOS.
		200 GRAM	15 NOS
		10 KILOGRAM	15 NOS
		5 KILOGRAM	15 NOS.
		20 KILOGRAM	15 NOS.
		TOTAL	75 NOS.
(3)	CONICAL MEASURE	2 LITRE	1 NO.
		1 LITRE	1 NO.
		500 MILLILITRE	1 NO.
		200 MILLILITRE	1 NO.
		100 MILLILITRE	1 NO.
		TOTAL	5 NOS.
(4)	DIPPING MEASURE	2 LITRE	1 NO.
		1 LITRE	1 NO.
		500 MILLILITRE	1 NO.
		200 MILLILITRE	1 NO.
		100 MILLILITRE	1 NO.
		50 MILLILITRE	1 NO.
		20 MILLILITRE	1 NO.
		TOTAL	7 NOS.
(5)	CLOTH METER		1 NO.
(6)	COUNTER MACHINE	2 KILOGRAM	5 NOS.
		5 KILOGRAM	5 NOS.

(B) LICENCE FOR A DISTRICT :

(1)	SCALE – C CLASS	20 KILOGRAM	1 NO.
		10 KILOGRAM	1 NO.
		5 KILOGRAM	1 NO.
		2 KILOGRAM	1 NO.
		1 KILOGRAM	1 NO.
		TOTAL	5 NOS.
(2)	WEIGHTS	20 KILOGRAM	1 NO.
		10 KILOGRAM	1 NO.
		5 KILOGRAM	1 NO.
		2 KILOGRAM TO	
		50 GRAM WEIGHTS	5 SETS
		TOTAL	10 NOS.
(3)	METER	CLOTH METER	NO.1
(4)	CONICAL MEASURE	1 LITRE	NO.1
		500 MILLILITRE	NO.1
		200 MILLILITRE	NO.1
		100 MILLILITRE	NO.1
		TOTAL	4 NOS.
(5)	DIPPING MEASURE	1 LITRE	NO.1
		500 MILLILITRE	NO.1
		200 MILLILITRE	NO.1
		100 MILLILITRE	NO.1
		TOTAL	4 NOS.
(6)	COUNTER BALANCE	2 KILOGRAM	3 NOS.
		5 KILOGRAM	2 NOS.
		TOTAL	5 NOS.
(7)	BULLION WEIGHTS	1 KILOGRAM TO 1 MILLIGRAM – 2 SET.	
(8)	SCALE B CLASS	5 KILOGRAM	1 NO.
		1 KILOGRAM	2 NOS.
		500 GRAM	2 NOS.
		100 GRAM	2 NOS.

TABLE-D

**LIST OF EQUIPMENTS FOR ALL LICENSED REPAIRERS SHALL BE REQUIRED TO KEEP
LOAN SETS FOR REPAIRING OF ELECTRONIC WEIGHING INSTRUMENTS.**

- (1) 300 GRAM / 10 MILLIGRAM
- (2) 5 KILOGRAM / 500 MILLIGRAM
- (3) 10 KILOGRAM / 1 GRAM
- (4) 30 KILOGRAM / 2 GRAM
- (5) 30 KILOGRAM 5 GRAM
- (6) 50 KILOGRAM / 5 GRAM

REPAIRER HAS TO KEEP MINIMUM OF ONE ELECTRONIC BALANCE EACH OF ABOVE AS
LOAN SET.

TABLE-E**LIST OF EQUIPMENTS FOR ALL LICENSED REPAIRERS SHALL BE REQUIRED TO KEEP
TEST WEIGHTS AND MEASURES**

- (1) ELECTRONIC BALANCES FOR WEIGHT TESTING :
- (1) 200 GRAM / 1 MILLIGRAM
 - (2) 2 KILOGRAM / 10 MILLIGRAM
 - (3) 20 KILOGRAM / 100 MILLIGRAM
 - (4) 50 KILOGRAM / 1 GRAM
- (2) WEIGHTS FOR TESTING OF ELECTRONIC BALANCE
- | | |
|--------------------|--------|
| 20 KILOGRAM | 4 NOS. |
| 10 KILOGRAM | 2 NOS. |
| 5 KILOGRAM | 2 NOS. |
| 2 KILOGRAM | 2 NOS. |
| 1 KILOGRAM | 2 NOS. |
| 500 GRAM TO 1 GRAM | 2 SET |
- (3) 2 KILOGRAM TO 20 MILLIGRAM BULLION WEIGHTS – ONE SET
- (4) METER CLOTH METER
- (5) CONICAL MEASURE
- | | |
|----------------|------|
| 10 LITRE | NO.1 |
| 5 LITRE | NO.1 |
| 2 LITRE | NO.1 |
| 1 LITRE | NO.1 |
| 500 MILLILITRE | NO.1 |
| 200 MILLILITRE | NO.1 |
| 100 MILLILITRE | NO.1 |
- (6) DIPPING MEASURE
- | | |
|----------------|------|
| 2 LITRE | NO.1 |
| 1 LITRE | NO.1 |
| 500 MILLILITRE | NO.1 |
| 200 MILLILITRE | NO.1 |
| 100 MILLILITRE | NO.1 |
| 50 MILLILITRE | NO.1 |
| 20 MILLILITRE | NO.1 |

TABLE-FLIST OF TOOLS AND ACCESSORIES FOR THAT ALL THE LICENCEE MANUFACTURER
SHALL BE REQUIRED IN THEIR PRODUCTION WORKSHOP.

- (1) PORTABLE DRILL MACHINE
- (2) BENCH TYPE DRILL MACHINE
- (3) WELDING MACHINE
- (4) PORTABLE DISC GRINDER
- (5) BENCH GRINDER
- (6) GAS CUTTING SET WITH PUG MACHINE
- (7) MAGNET DRILL FOR WEIGHBRIDGE MANUFACTURING
- (8) DIGITAL MULTI COLOUR
- (9) SOLDERING IRON
- (10) DESOLDERING GUN
- (11) SOLDERING WIRE
- (12) NUMBER PUNCH SET AND ABCD PUNCH SET
- (13) NOSE PLIER AND PLIER
- (14) SET OF SCREW DRIVER
- (15) ALLEN KEY SET
- (16) DRILL MACHINE SPANNER SET
- (17) FLAT AND ROUND FILE SET
- (18) BULLION WEIGHT – 2 kg TO 1 mg
- (19) C.I. WEIGHTS – 20 KILOGRAM, 10 KILOGRAM, 5 KILOGRAM, 2 KILOGRAM TO 50 GRAM SET
- (20) HAMMER SET
- (21) CUTTER
- (22) SPANNER SET
- (23) LID SHEEL (SQUARE)
- (24) SEAL WIRE
- (25) WEIGHBRIDGE MANUFACTURER WILL HAVE TO FACILITATE OVERHEAD CRANE FOR MORE THAN 5 TON CAPACITY WEIGHBRIDGE
- (26) TESTING WEIGHTS SHALL BE OF MINIMUM 1/4TH CAPACITY OF THE MAXIMUM CAPACITY OF WEIGHBRIDGE TO BE MANUFACTURED.

SCHEDULE VII

(See rule 13)

FORM LM-4

Register to be maintained by the manufacturers of weights and measurers.

- 1- Name and address of the manufacturer
- 2- Description of the weight or measure
- 3- (i) No. of the manufacturing licence
- (ii) Date on which the licence was issued
- (i) Period of validity of the licence
- 4- Particulars of order, if any, suspending or revoking
the licence.

(A) STOCK STATEMENT

Sr. No.	Opening Stock	Quantity manufactured during the month	Total (2+3)	Quantity sold during the month	Closing stock (4-5)
1	2	3	4	5	6

(B) TRANSACTION STATEMENT

Sr. No.	Des-patch vou-cher no. & date	Type of Weight / Measure	Quantity	Sold inside or outside State (I / O)	Category of purchaser Dealer / Trader (D / T)	Details of Dealer			Details of trader			
						Licence No.	Name	Address	Name	Address	EPIC No.	Ration Card No.
1	2	3	4	5	6	7	8	9	10	11	12	13

Note :

In column 5 - Letter "I" stands for Inside State and Letter "O" stands for Outside State.

In column 6 - Letter "D" stands for Dealer and letter "T" stands for Trader

Only the letters I / O and D / T are to be mentioned the prescribed columns.

- * It is mandatory to provide the above details every quarter in the form of an online return alongwith the signed paper copy to the concerned office.

Schedule VII

(See rule 13)

FORM LR-4

Register to be maintained by the repairer in respect of weights, Measures

Name and address of the repairer Licence No.....

Date of Licensing

REPAIRER RETURN

Sr. No.	Date	Details of user				Last Veri-fication Certi-ficate No. and Date	Details of weights / measures / instruments		Rece-ipt No. and date of issue to the user	Bill No.	Veri-fication certi-ficate No. and date	Remarks
		Name	Add-ress	Elec-tion card No.	Ration Card No.		Weights / measures / instru-ments (codes only)	Nos.				
1	2	3	4	5	6	7	8	9	10	11	12	13

- * It is mandatory to provide the above details every quarter in the form of an online return alongwith the signed paper copy to the concerned office.

Schedule VII

(See rule 13)

FORM LD-4

Register to be maintained by dealer in weights and measures.

- 1- Name and address of the dealer
- 2- Description of the weight or measure
- 3- (i) Dealer licence No.
(ii) Date on which the licence was issued
(iii) Period of validity of licence
- 4- Particulars of order, if any suspending or
Revoking the licence.
- 5- Category of weight or measure

(Category A or B)

(A) STOCK STATEMENT

Sr. No.	Opening Stock	Quantity sold during the month	Closing stock (2-3)
1	2	3	4

(B) TRANSACTION STATEMENT

Sr. No.	Des-patch vou-cher no. & date	Type of Weight / Measure	Quan-tity	Sold inside or outside State (I / O)	Category of purchaser Dealer / Trader (D / T)	Details of Dealer			Details of trader			
						Licence No.	Name	Address	Name	Address	EPIC No.	Ration Card No.
1	2	3	4	5	6	7	8	9	10	11	12	13

Note :

In column 5 - Letter "I" stands for Inside State and Letter "O" stands for Outside State.

In column 6 - Letter "D" stands for Dealer and letter "T" stands for Trader

Only the letters I / O and D / T are to be mentioned the prescribed columns.

Schedule VIII*(See rule 16 (3))***Office of the Controller, legal metrology, Gujarat State****Certificate of verification**

Name of Legal Metrology Officer No.....

I hereby certify that I have this day verified and stamped / rejected the under mentioned weights, measurers, etc.

Belonging to Locality

Ration Card No. / Voter ID No. / PAN No.

Quantity	Denomination		Weighing instruments				Measuring Instrument instruments	Verification Fee	Rs. p	Late fee if any	Carriage, conveyance adjusting charges etc.
	Weights	Measures	Capacity	Class	Manufact	Type					
1	2	3	4	5	6	7	8	9			10

Total Rs. deposited vide T. Receipt/ Money receipt .No. dated

Last VC No. and date :

Repaired by/ Used by

..... (Signature)

Next verification due on

Legal Metrology Officer

Note:-

(1) The trader / user can present his weights and measures directly to the Legal Metrology Officer also.

(2) In the case of rejected weights, measures, etc the legal metrology officer shall give separate Certificate of rejection mentioning the reasons of rejection against each item.

SCHEDULE IX

(See rule 17)

Fee payable for verification and Stamping of Weights and Measures and Weighing and Measuring Instruments

1. (a) Bullion Weights:

Denomination (1)	Fee per piece (Rs.) (2)
10 Kg.	30.00
5 Kg.	20.00
2 Kg.	20.00
1 Kg.	20.00
500 g.	15.00
200 g.	15.00
100 g.	15.00
50 g.	15.00
20 g.	15.00
10 g.	15.00
5 g.	15.00
2 g.	15.00
1g	15.00

(b) Carat Weights:

100g (500 c)	20.00
40g (200 c)	20.00
20g (100 c)	20.00
10g (50 c)	20.00
4g (20 c)	20.00
2g (10 c)	20.00
1g (5 c)	20.00
400mg (2 c)	20.00
200mg (1 c)	20.00
100mg (0.5 c)	20.00
40mg (0.02 c)	20.00
20mg (0.01 c)	20.00
10mg (0.05 c)	20.00
4mg (0.02c)	20.00
2mg (0.01 c)	20.00
1mg (0.005c)	20.00

(c) Cylindrical knob type weights:

Denomination (1)	Fee per piece (Rs.) (2)
10 Kg.	20.00
5 Kg.	20.00
2 Kg.	15.00
1 Kg.	10.00
500 g.	5.00
200 g.	5.00
100 g.	5.00
50 g.	5.00
20 g.	5.00
10 g.	5.00
5 g.	5.00
2 g.	5.00
1g	5.00

(d) Sheet metal Weight (other than Bullion)

Denomination (1)	Fee per piece (Rs.) (2)
500 mg.	5.00
200 mg.	5.00
100 mg.	5.00
50 mg.	5.00
20 mg.	5.00
10 mg.	5.00
5 mg.	5.00
2 mg.	5.00
1 mg.	5.00

(e) Iron hexagonal, knob type weights and parallelepiped weights:

Denomination (1)	Fee per piece (Rs.) (2)
50 Kg.	25.00
20 Kg.	20.00
10 Kg.	20.00
5 Kg.	20.00
2 Kg.	15.00
1 Kg.	10.00
500 g.	5.00
200 g.	5.00
100 g.	5.00
50 g.	5.00
20g	5.00
10g	5.00
5g	5.00
2g	5.00
1g	5.00

(f) Standard weights for testing of high capacity weighing machines:

Denominations	Fee corresponding to Max permissible relative error 0.5/10000 in Rs.	Fee corresponding to Max permissible relative error 3.3/10000, 1.7/10000 and 1.0/10000 in Rs.
100kg	75.00	50.00
200kg	150.00	100.00
500kg	300.00	200.00
1000kg	750.00	500.00
2000kg	1500.00	1000.00
5000kg	3000.00	2000.00

2. Capacity Measures:

Denomination (1)	Fee per piece (Rs.) (2)
100 litre and above	Rs. 50 for the 1st 100 litre plus Rs. 7 for every additional 100 litre or part thereof subject to maximum of Rs. 5000.
50 l	50.00
20 l	20.00
10 l	20.00
5 l	10.00
2 l	10.00
1 l	10.00
500 ml	10.00
200 ml	10.00
100 ml	10.00
50 ml	10.00
20 ml	10.00
10 ml	10.00
5 ml	10.00
2 ml	10.00
1 ml	10.00

3. Length Measures:

(a) Non-Flexible –

Denomination (1)	Fee per piece (Rs.) (2)
2 m.	10.00
1 m.	10.00
0.5 m.	20.00
1 m. graduated (at every cm)	20.00
0.5 m. graduated (at every cm)	20.00

(b) **Fabric Plastic/ Woven/Steel tapes –**

Accuracy Class (1)	Fee per metre in Rs.
Class-I	1.00
Class-II	0.50
Class-III	0.50

(c) **Folding Scales –**

Denomination (1)	Fee per piece (Rs.) (2)
1 m.	10.00
0.5 m.	10.00

(d) **Surveying Chain –**

Denomination (1)	Fee per piece (Rs.) (2)
30 m.	100.00
20 m.	100.00

4. **Beam Scale Class A & B:**

Denomination (1)	Fee per piece (Rs.) (2)
200 kg.	400.00
100 kg.	300.00
50 kg.	150.00
20 kg.	150.00
10 kg.	150.00
5 kg.	100.00
2 kg.	100.00
1 kg.	100.00
500 g and below	60.00

5. **Beam Scales Class C & D:**

Denomination (1)	Fee per piece (Rs.) (2)
1000 kg.	200.00
500 kg	200.00
300 kg	200.00
200 kg	100.00
100 kg	100.00
50 kg	20.00
20 kg	20.00
10 kg	20.00
5 kg	15.00
2 kg	15.00
1 kg	15.00
500 g and below	10.00

6. Non-Automatic Weighing Instruments - Mechanical (analogue) Class III & IIII :

Denomination (1)	Fee per piece (Rs.) (2)
400 t	4000.00
300 t	3000.00
200t	3000.00
150 t	2000.00
100 t	2000.00
80 t	2000.00
60 t	2000.00
50 t	2000.00
40 t	2000.00
30 t	2000.00
25 t	2000.00
20 t	2000.00
15 t	2000.00
10 t	1000.00
5 t	500.00
3 t	400.00
2 t	400.00
1500 kg	300.00
1000 kg	300.00
500 kg	300.00
300 kg	200.00
250 kg	200.00
200 kg	100.00
150 kg	100.00
100 kg	100.00
50 kg	100.00
30 kg	100.00
25 kg	60.00
20 kg	60.00
15 kg	30.00
10 kg	30.00
5 kg	30.00
3 kg	30.00
2 kg	30.00
1 kg	15.00
500 g. and below	15.00

7. Non-Automatic Weighing Instruments - Electronic Class III & IIII :

Denomination (1)	Fee per piece (Rs.) (2)
400 t	4000.00
300 t	3000.00
200t	3000.00
150 t	2000.00
100 t	2000.00
80 t	2000.00
60 t	2000.00
50 t	2000.00
40 t	2000.00

Denomination (1)	Fee per piece (Rs.) (2)
30 t	2000.00
25 t	2000.00
20 t	2000.00
15 t	2000.00
10 t	1000.00
5 t	1000.00
3 t	500.00
2 t	500.00
1500 kg	250.00
1000 kg	250.00
500 kg	250.00
300 kg	200.00
250 kg	200.00
200 kg	200.00
150 kg	200.00
100 kg	200.00
50 kg	200.00
30 kg	200.00
25 kg	200.00
20 kg	100.00
15 kg	100.00
10 kg	100.00
5 kg	100.00
3 kg	100.00
2 kg	100.00
1 kg	100.00
500 g. and below	100.00

8.(A) Non - Automatic Weighing instruments both mechanical and electronics class I & II:

Capacity	Fee (Rs.)
Exceeding 50 t	3000.00
Not exceed 50t but exceed 10t	2000.00
Not exceed 10t but exceed 1t	1000.00
Not exceed 1t but exceed 50kg	500.00
Not exceed 50kg but exceed 10kg	250.00
Not exceed 10kg	200.00

8.(B) Automatic Weighing Instruments:

Capacity	Fee in Rs.
Exceeding 100 t	4000.00
Not exceeding 100t but exceeding 50t	3000.00
Not exceeding 50t but exceeding 10t	2000.00
Not exceeding 10t but exceeding 1t	1000.00
Not exceeding 1t but exceeding 50kg	500.00
Not exceeding 50kg but exceeding 10kg	250.00
Not exceeding 10kg	200.00

9. Volumetric measuring instruments:

- (a) Dispensing pumps each pump : Rs.1000.00 per unit
 (b) Totalizing counter : Rs. 500.00 per unit
 (c) Other instruments :

Capacity	Fee in Rs.
Exceeding 100 litre	Rs. 500 for the 1st 100 liters plus Rs. 250 for every additional 100 liters or part thereof
Not exceeding 100 litre but exceeding 50 litre	500.00
Not exceeding 50 litre but exceeding 20 litre	250.00
Not exceed 20 litre	200.00

10. Flow meters:

- Flow rate up to 100 litre/ min. Rs.2000.00
 Above 100 litre/ min upto 500 litre/ min Rs.3000.00
 Above 500 litre /min. Rs.5000.00

11. Linear Measuring Instruments:

- Taxi, Autorishaw meters Rs.100.00
 Other meters Rs.50 for the 1st 1000 m. or part there of
 Plus Rs. 5.00 for every additional 100 m. or part thereof

12. Clinical Thermometer Rs. 0.50 per unit**13. Water meter** Rs. 25.00 per unit**14. Peg Measure:**

30 ml	50.00
60 ml	50.00
100 ml	50.00

15. CNG Dispensers: Rs. 1000.00 per unit**16. LPG Dispensers:** Rs. 1000.00 per unit**17. Counter Machine:**

- Capacity up to 10 kg Rs. 20.00
 Capacity above 10 kg Rs. 50.00

SCHEDULE X

(See rule 25(1))

Form of appeal against an order of a Legal Metrology Officer or Controller of Legal Metrology:-

1. Name and address of the appellant :-
2. No. and date of order of Legal Metrology Officer/ Controller of Legal Metrology against which the appeal is preferred :-
3. Whether the appellant desires to be heard in person or through an authorized representative :-
4. Grounds of appeal

SCHEDULE XI

(See rule 26)

Compounding fees for various offences

Sr. No.	Section of the Act and nature of offence	Penal Section of the Act	Compounding fee
1	S. 8(3) Use of weight, measure or numeration other than the Standard weight, measure or numeration	25	Rs.2500.00
2	S. 8(4) Manufacture of weight or measure not conforming to Standards	27	Rs.2000.00
3	S. 8(4) Import of weight or measure not conforming to Standards	39	Rs.5000.00
4	S. 10 Transaction or dealing or contract in respect of goods etc, by weight, measure or number than prescribed.	28	Rs.1000.00
5	S. 11 Quote or make announcement or issue or exhibit of price list or changing of price than in accordance with standard unit of weight or measure or numeration.	29	Rs.1000.00
6.	S. 12 Demanding or receiving any articles or thing on service in excess or less than the quantity specified by contract or agreement. For Hawkers of Vgetables/Fruits For Vegetables/Fruits Traders For Fair Price Shop For Hawkers delivering less Kerosene for domestic purpose For less delivery except dispensing Pump / GAS filling plant / LPG dealer / CNG dealer / Weighbridge For Dispensing Pump / GAS filling plant / LPG dealer / CNG dealer / Weighbridge	30	Rs. 150.00 Rs. 1500.00 Rs. 1500.00 Rs 500.00 Rs 3000.00 Rs 7500.00
7	S. 17 Maintenance of records, registers by manufacturer, dealer or repairer and production of weight, measure document, register on demand	31	Rs.500.00
8	S.18(1) Compliance of declaration in respect of pre-packaged commodity by manufacturer/ dealer For Retailer For Whole seller For Manufacture/Packer/ importer	36(1)	Rs 500.00 Rs 1000.00 Rs 2500.00
9	S. 18(1) Compliance of net quantity- requirement of pre-packaged commodity by manufacturer	36(2)	Rs.10000.00
10	S. 19 Import of weight or measure without registration	38	Rs.2500.00

Sr. No.	Section of the Act and nature of offence	Penal Section of the Act	Compounding fee
11	S. 23 Manufacturer/ repair/ sale of weight or measure only with licence	45	Rs.2000.00
12	S. 24 Use of verified weight or measure in transaction or protection	33	Rs. 2000.00
13	S. 53(3) Provision of any rule made under the Act	53(3)	Rs 5000.00
14	Rule 14(1) Fails without any reasonable cause to present weight or measure for re verification For Hawkers of Vegetables / Fruits For Traders gold-jewellery For Industries and Manufacturer under PCR For other category except above	Rule 25	Rs 100.00 Rs 1000.00 Rs 2000.00 Rs 500.00

SCHEDULE XII
(Sec rule 11(5))

Form of alteration in license

- 1 Name of firm ;
- 2 Nature of the firm : Individual/partnership/Pvt. Ltd/Public Ltd/ Co-Operative.
- 3 Firm Commencement date ;
- 4 Details of alteration require : Existing:

Propose:

- 5 Documents attached :

Note:

- 1 For any alteration pre sanction is mandatory except in the case of death
- 2 Only in case of death of person, application to delete the name from license require to be submitted with in 60 days from the death.

SCHEDULE XIII

(See rule 15(1))

APPLICATION FOR STAMPING OF WEIGHTS AND MEASURES

To,

.....
(Name of Inspector of Legal Metrology).....
Office of the Inspector of Legal Metrology.....
(Identification Number)

Name of Traders :

Residence address :

Address of Business :

Telephone No. : (R)

(O)

(M)

Type of Business :

Name of Police station :
(applicable)

Ration Card Number :

Election Card Number :

VAT Number :

I am submitting the details of weights and measures in the statement attached herewith used by me.
You are requested to do the verification and stamping work as per rules.

(Signature of the Applicant)

Place :

Date :

DETAILS OF WEIGHTS AND MEASURES

Details of Weights and Measures presented for stamping							Number and date of last verification certificate	Reason for not submitting the last verification certificate
Number and Capacity		Weighing instruments				Measuring instruments		
Weights	Measures	Type	Manufacturer	Capacity	Class			
1	2	3	4	5	6	7	8	9

SCHEDULE XIV

(See rule 21(3))

Punch of eight - pointed star for obliterating stamps.



By order and in the name of the Governor of Gujarat,

Y. B. PATEL

Additional Secretary to Government.
